

Jackson County Fire District 3

Minutes - Board of Directors

March 16, 2017 at 5:15 PM, Crater Lake Room, Administrative Building

ATTENDANCE

Board Present: Directors Jim Gillin, Harvey Tonn, Cindy Hauser, and John Dimick

Board Absent: Colin Fagan

Staff Present: Stacy Maxwell, John Patterson and Margie Calvert

Staff Absent: Mike Hussey and Dave Blakely

Visitors Present: Stephanie Cowan, Jeff Bancroft, Lorin Myers, and Brian Murdock

President Gillin called the meeting to order at 5:15 p.m. pursuant to ORS 192.640 and as advertised in the Mail Tribune dated March 10, 2017.

MINUTES

Motion by Director Hauser to approve the minutes of the February 16, 2017 Board meeting as amended, the February 16, 2017 Executive Session meeting, the Executive Session meetings of March 6 and 7, 2017 and the Open Session meeting of March 7, 2017. Motion carried unanimously.

FINANCIAL REVIEW

Revenue for the month of February 2017 totaled \$128,000.

Expenditures for the month of February totaled \$811,677. Noteworthy expenditures included routine annual purchase of class A foam, annual maintenance of extrication equipment, HeartMap Challenge expenditures, Long Mountain fuels reduction work, and iPad purchases for the fire inspectors.

Motion by Director Dimick to approve the Accounts Payable and the Revenue/Expenditure reports for February 2017. Motion carried unanimously.

PUBLIC COMMENT

None.

INFORMATION ITEMS

EXECUTIVE REPORT

Interim Chief Executive Officer Maxwell shared a legislative session update: 63 House Bills and 40 Senate Bills regarding the fire service are currently on the floor. Urban Renewal HB2470 was moved "as is" to discussion allowing for effective discussion and movement. HB2183, relating to health care facilities is one that DC Patterson has been involved with. PERS HB559 changes the calculation of final average salary from three to five years and HB560 redirects the employee contributions from the IAP to convention accounts and caps the final salary.

Maxwell reminded the Board that the first Budget meeting will convene at 5:15 on April 20, 2017 followed by the regular Board meeting and the Chief Officers will deliver the departmental budget requests and programs on May 4, 2017.

OPERATIONS

Battalion Chief Bancroft spoke on behalf of Deputy Chief Hussey, about the Northwest Leadership Seminar, in which he a Board member. It is a great networking seminar and opportunity for members of the District.

Bancroft also shared that Captain Downing became a certified Acting Battalion Chief this past month.

FIRE AND LIFE SAFETY

Deputy Chief Patterson shared that the HeartMap Challenge ran through the month of February locating 1,225 unique AED's in Jackson County. An awards presentation at the Smullin Center will be on April 11, 2017.

Patterson shared that the fuels reduction will expand at the EXPO past the paintball area.

Patterson shared that the supplemental document from the Biomass fire is in his office and offered the Board the opportunity to review. The report assigns the majority of the fire responsibility to Biomass. The District will continue to work with Biomass regarding their plan of reducing the risk of fire. Patterson has recommended Biomass offer a tour for the Chief's and Board Directors once the fire reduction measures are in place.

Patterson shared there is a rise in construction within the District and that Costco has applied for permits from the City of Central Point.

SUPPORT SERVICES

Deputy Chief Patterson had nothing new to share.

TRAINING AND SAFETY

Administrative Assistant Cowan spoke on behalf of Division Chief Blakely that the SIM house is receiving significant use from law, fire, and the Rogue Community College.

OLD BUSINESS

ROGUE COMMUNITY COLLEGE / FD3 JOINT CLASSROOM PROJECT

Interim Chief Executive Officer Maxwell shared the cost estimates of the RCC classroom project came in at \$1.3 million dollars. The District asked the Ausland Group to go back and reassess the cost estimates. DC Patterson and CEO/CFO Maxwell met with RCC representatives to discuss the next step. The consensus of the group is to find other funding to achieve approximately \$1.5 million which would allow for technology and furniture costs. In the conception of the classroom project, Retired Chief Petersen had anticipated an undetermined amount coming from the District, however, Maxwell shared that she would not be comfortable with committing more than \$500,000 towards this project due to other projects that have already been planned. This is a valuable benefit to the community and the District and there is time available to check into the other financial options. If other funds are not available, the group will ask for a new classroom plan cutting higher cost items.

NEW BUSINESS

FIRE DISTRICT 3 ANNUAL REPORT

Interim Chief Executive Officer Maxwell shared the Annual Report and the newsletter.

WAGES AND BENEFITS COMMITTEE

Directors Tonn and Hauser were appointed to the Wage and Benefit committee to review non-wages and benefits.

TOPICS FOLLOWING PREPARATION OF THE AGENDA

None.

GOOD OF THE ORDER

None.

INDIVIDUAL BOARD MEMBER COMMENTS

John Dimick enjoyed the Fire Chief process and is looking forward to participating in the background process. He is also glad that the Biomass problem is being taken care of before fire season starts.

Harvey Tonn shared that he is pleased with how the Fire Chief process went with terrific input from the community members and is confident in the decision for the District.

Cindy Hauser enjoyed the Fire Chief process and looking forward to the future.

ADJOURNMENT

Motion to adjourn at 6:43 p.m. by Director Dimick. Motion carried unanimously.

APPROVED BY:



Board of Directors

Submitted by,



Margie Calvert, Scribe