

Jackson County Fire District 3

Minutes - Board of Directors

October 19, 2017 at 5:15 PM, Crater Lake Room, Administrative Building

ATTENDANCE

Board Present: Directors Harvey Tonn, Cindy Hauser, John Dimick, Steve Shafer, and Bill Leavens

Board Absent: None

Staff Present: Robert Horton, Stacy Maxwell, Mike Hussey, Dave Blakely, and Margie Calvert

Staff Absent: John Patterson

Visitors Present: Mark Northrop, Tanea Browning, Lorin Myers, Scott Downing, Ashley Blakely

President Tonn called the meeting to order at 5:15 p.m. pursuant to ORS 192.640 and as advertised in the Mail Tribune dated October 12, 2017.

MINUTES

Motion by Director Dimick to approve the minutes of the September 21, 2017 meeting. Motion carried unanimously.

FINANCIAL REVIEW

Revenue for the month of September 2017 totaled \$59,608.

Expenditures for the month of September totaled \$916,526. Noteworthy expenditures included Blue Card Incident Management training for four, and an apparatus bay door opening system at the Sams Valley station.

Motion by Director Hauser to approve the Accounts Payable and the Revenue/Expenditure reports for September 2017. Motion carried unanimously.

PUBLIC COMMENT

None.

INFORMATION ITEMS

FIRE CHIEF REPORT

Fire Chief Horton shared that he represented the District at the Western Fire Chief's FORCE Conference in Boulder, CO. which discussed advances in technology for the future. Horton is on the IAFC Communications committee participating in developing a mission statement for the integration of PulsePoint.

Horton reported that the staff has previewed three different automated data analytics companies to better benefit the District.

Horton stated that he has attended various charity events in the Valley and mentioned the presentation by Jeff Griffin from Special Districts. Horton will be out of town next week meeting with various fire chiefs in Utah and Oregon and the administrative staff will participate in the True Colors development training in November.

Horton shared that the Staff Battalion Chief position description has been updated and will be posted in the coming weeks.

OPERATIONS

Deputy Chief Hussey shared that the month of November is considered Movember in support of men's health.

Hussey shared information regarding the mobilization to assist California during this past month. The line crews stepped up, the District deployed one of the newer engines, 7708. There was great unified movement with the different fire agencies strengthening relationships in the Rogue Valley.

FIRE AND LIFE SAFETY

Deputy Fire Marshal Northrop shared that October is Fire Prevention month. Activities planned are weekly safety messaging contests through the District's Facebook and teaching home fire escape planning for Kindergarten through fifth grade at Jewett Elementary finding two ways out of your home.

Northrop informed the Board that the new Costco will be open before the November Board of Directors meeting and the District will participate in the 2018 Oregon Fire Code revision and adoption.

Northrop shared that a year ago the District began using the Brycer Compliance Engine tracking the fire sprinkler systems finding that 214 inspections have been completed, 34 sprinkler systems showed issues and 22 of the systems have not yet been repaired.

SUPPORT SERVICES

Deputy Fire Marshal Northrop shared that the RCC Classroom Request for Proposal (RFP) has opened and a number of interested contractors attended the mandatory meeting on October 12th. Proposals are due by 2:00 p.m. on November 7th.

Northrop reported that Medford School District announced three seismic rehab projects the same day that the classroom project was advertised. The Medford seismic projects are advertised at over a million dollars each; this may have implications to the District's seismic projects.

TRAINING AND SAFETY

Division Chief Blakely explained the Blue Card Program that was funded in the 2015/16 budget to the Board giving an update on the cost that has already been allocated. Blakely informed the Board that Medford Fire-Rescue was unable to participate as previously planned due to budgetary constraints but has committed to move in the same direction following the Fire Rescue Protocols that were developed from the Blue Card Program. The District will reach out to Fire District 5 and Ashland Fire in the near future.

OLD BUSINESS

SDAO BEST PRACTICES CHECKLIST

Board Director Hauser met with Chief Horton and Executive Assistant Calvert to review the SDAO Best Practices Checklist. Chief Horton shared the District has received the full 10% credit on next year's SDIS property/casualty insurance contribution.

NEW BUSINESS

STANDARDS OF COVER

Deputy Chief Hussey updated the Board on the changes made to the Standards of Cover; adding a Suburban 2 density zone with a criteria of an area with a population density of 500-1,000 people per square mile and equal to or greater than six travel miles from a career station, with the goal of a 13 minute response time 80% of the time. The turnout time has been changed to

100 seconds to fairly recognize the technology time that systematically takes away from the turnout time. Staff requested that the Board of Directors adopt the Standards of Cover.

Motion by Director Shafer to adopt the revised Standards of Cover for 2018 identifying service level objectives and future considerations. Motion carried unanimously.

STRATEGIC PLANNING

Fire Chief Horton shared that the staff has begun preparations for the strategic planning sessions. November 29, 2017 will be the community engagement session, bringing in a facilitator that Horton is familiar with to help navigate the session. The morning session will involve community members along with staff and the Board of Directors, the afternoon session will include the Executive Team and the Board of Directors, looking for finalization in January/February 2018.

STRUCTURAL ENGINE PURCHASE

Deputy Chief Hussey offered a memo proposing the purchase of two Type I Pierce structural engines through Hughes Fire utilizing the FireRescue/GPO NPPGov agreement which offers exemption from competitive bidding. Hussey updated the Board on data and costs of the new engines that are based on our current engines. The two engines will replace the ones at the White City and Central Point stations.

Motion by Director Leavens to approve the purchase of two (2) Type I Pierce structural engines through Hughes Fire for \$1,243,687 under the FireRescue/GPO NPPGov agreement. Motion carried unanimously.

TOPICS FOLLOWING PREPARATION OF THE AGENDA

None

GOOD OF THE ORDER

Fire Chief Horton shared that he received his Oregon EMT certification.

Horton recognized Director Dimick's recent award for Outstanding Achievement that was in the Upper Rogue Independent.

Horton shared the appreciation letter from Oregon State Fire Marshal's office for the District's support and response to the Oregon wildfires.

INDIVIDUAL BOARD MEMBER COMMENTS

John Dimick shared that after the natural disasters of fires and hurricanes, he is grateful for a good fire service because nothing can change what happens. God bless Fire District 3.

Cindy Hauser shared she is appreciative of all those who helped in the fires this past summer asking that her appreciation is passed along to the crews.

Steve Shafer shared that after being with the District for a few months he has seen that the District has a great staff to go along with great crews. He is totally impressed and glad to be a part of Fire District 3.

Bill Leavens agreed with Director Shafer and recognizes how pivotal the fire service and other support services are in light of the different events that have taken place this summer.

Harvey Tonn shared that he appreciates the Board at Fire District 3, recognizing everyone has the same objective. He sees what everyone does and FD3 makes a difference in many people's lives and he is proud to be a part of it.

ADJOURNMENT

Motion to adjourn at 6:49 p.m. by Director Hauser. Motion carried unanimously.

Submitted by,


Margie Calvert, Scribe

APPROVED BY:


Board of Directors