

# ***Jackson County Fire District 3***

Minutes - Board of Directors

September 21, 2017 at 5:15 PM, Crater Lake Room, Administrative Building

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## **ATTENDANCE**

**Board Present:** Directors Cindy Hauser, Harvey Tonn, John Dimick, Steve Shafer, and Bill Leavens

**Board Absent:** None

**Staff Present:** Robert Horton, Stacy Maxwell, Mike Hussey, John Patterson, and Margie Calvert

**Staff Absent:** Dave Blakely

**Visitors Present:** Darren Welch, Sara Gilman, Chelsea Gamble, Zach Toll, Vanessa Hernandez Kevin Watt, Jessica Johnston, Rocky Johnston, Dennis Kane Jr. Dennis Kane Sr., Connie Kane, Cindy Collins, Dawn Johnston, Richard Johnston, Chris Happington, Damen Welch, Melissa Welch, Mary Henner, Joe Henner, Judy Welch, Paul Welch, Abbie young Ashley Rapoza, Scott Downing, Aaron Backus, Paul Rydings, Heather Halvorsen, Amber Patterson, Tanea Brownning, and Rob Hernandez

President Tonn called the meeting to order at 5:15 p.m. pursuant to ORS 192.640 and as advertised in the Mail Tribune dated September 14, 2017.

## **OATH OF OFFICE**

President Tonn administered the Oath of Office to newly appointed Director Bill Leavens.

## **CITIZEN RECOGNITION**

Fire Chief Horton introduced citizens Darren Welch and Sara Gilman who received a letter of recognition from the District for their extraordinary efforts and selfless acts of courage as they assisted Chelsea Gamble and Zach Toll who were the victims of a motorcycle accident on August 20, 2017. First responders from Mercy Flights, Jackson County Sheriff's Office, Medford Fire-Rescue and ECSO were in attendance. Ms. Gamble and Mr. Toll thanked all of the responders and citizens Welch and Gilman for their help.

## **MINUTES**

Motion by Director Hauser to approve the minutes of the August 17, 2017 meeting. Motion carried unanimously.

## **FINANCIAL REVIEW**

Revenue for the month of August 2017 totaled \$55,248.

Expenditures for the month of August totaled \$848,572. Noteworthy expenditures included six AED's, smoke alarms, and the annual purchase of replacement computers.

Motion by Director Shafer to approve the Accounts Payable and the Revenue/Expenditure reports for August 2017. Motion carried unanimously.

## **PUBLIC COMMENT**

Rob Hernandez shared that in 2009 and 2010 he had purchased a certificate at the Crater Foundation for a fire engine ride from the District. He wanted to thank Deputy Chief Patterson, Engineer Damonn Hoffman, and Firefighters Patrick Bailey and Andy Cardinal for allowing him to take advantage of the certificates after the expiration date for his grandchildren.

## **INFORMATION ITEMS**

### **FIRE CHIEF REPORT**

Fire Chief Horton presented the Mid-Year Report to the three city councils. Each city appreciates the presence of the District and all that we do to serve the community.

Horton gave an update of the August 31<sup>st</sup> video ride-along in partnership with the Jackson County Scanner Group and the A Shift crew. Captain Will Clelland and FLSS Ashley Blakely shared videos and answered questions through our Facebook presence reaching 328,000 people throughout the day, noting that there were 9,159 clicks on the videos and 6,500 reactions, this does not include those from the Jackson County Scanner Group. This may be an annual ride-along event.

Horton shared that the District hosted the Standard of Cover review and appreciated the level of engagement.

Horton shared that staff is working on the Staff Battalion Chief job description refocusing the position.

Horton informed the Board that he is attending the Jackson County Chamber Leadership program, one day a month until May of next year and that he will be attending the FORCE Leadership conference in Colorado next week.

### **OPERATIONS**

Deputy Chief Hussey shared that the District presented the Standard of Cover review on September 13<sup>th</sup>. Involved were the aspects of what the District does, the standards we hold ourselves to and what the community is expecting of the District. The Standard of Cover was held in preparation for the strategic planning that will take place this fall.

Hussey recognized the fire season that began quickly this year, sharing that the State relied greatly on the Rogue Valley for assistance. The District sent one wildland engine to Brookings for eight days serving the North Chetco fire protecting over 100 houses, a group went to the Eagle Creek Fire for five days. Hussey shared that everyone in the District rallied together to fill vacancies as those crews were out of the area.

Hussey updated the Board on the new tender that is under construction in Florida and the Spec Committee anticipates final inspection to take place at the end of October.

### **FIRE AND LIFE SAFETY**

Deputy Chief Patterson shared that three new AED's are in place at the Expo, and the District received approval from Ray's Food Market to install AED's in the Gold Hill, Central Point, and Eagle Point stores and will provide training.

Patterson shared Pulse Point statistics; through August the District has 1,240 followers, without advertising. Over 750 have CPR alerts enabled and will provide help if needed. From February through August there have been 44 cardiac incidents.

Patterson shared that due to the Eagle Creek Fire, there has been discussion throughout the State regarding the banning of all fireworks in the state of Oregon. There will be more information to come.

Patterson stated that Costco is under construction and offered the Board an opportunity to see how the Fire and Life Safety department is involved during the construction phase.

#### **SUPPORT SERVICES**

Deputy Chief Patterson shared that the District is finalizing the Request for Proposals (RFP's) for the RCC Classroom and the Seismic Grant projects. The District has signed a contract with Marquess and Associates to finish the Seismic Grants.

#### **TRAINING AND SAFETY**

Administrative Assistant Cowan shared that six members attended a Fire Service Cancer Symposium in Phoenix, Arizona. With the assistance of a generous grant from DPSST, the State of Oregon sent 30 Oregon fire service members, including Division Chief Blakely and Captain Rob English.

Cowan reported on a training event initiated by the Safety Officer of the Grange Co-op and coordinated by Battalion Chief Calhoun that required the use of the Technical Rescue Team (TRT). The staff at the Grange was extremely impressed with the District's TRT's capability and feels fortunate to have this resource available.

#### **OLD BUSINESS**

None

#### **NEW BUSINESS**

##### **REVIEW THE SDAO BEST PRACTICES CHECKLIST**

Board Director Hauser has agreed to review the SDAO Best Practices Checklist with Fire Chief Horton. Executive Assistant Calvert will schedule an appointment with Director Hauser and Chief Horton.

#### **TOPICS FOLLOWING PREPARATION OF THE AGENDA**

None

#### **GOOD OF THE ORDER**

Chief Horton shared an encouraging note from ECSO Director Moulin regarding the virtual ride-along.

#### **INDIVIDUAL BOARD MEMBER COMMENTS**

Harvey Tonn shared that Jack Snook will be inducted into the Crater High School Hall of Fame

Cindy Hauser shared that Gary Heigel enjoyed the meeting he had with Chief Horton.

John Dimick shared that he is on the Board for the Grange Co-op. The first time he went through the Grange was on a Target Hazard Tour with the District. He is very pleased to see that the District is involved in familiarizing with the Grange.

Bill Leavens shared he spent time with Fire Chief Horton and appreciates how the District stays on top of things specifically the website and Facebook. He is looking forward to being on the Board.

**ADJOURNMENT**

Motion to adjourn at 6:26 p.m. by Director Dimick. Motion carried unanimously.

Submitted by,



Margie Calvert, Scribe

APPROVED BY:



Board of Directors