

# ***Jackson County Fire District 3***

Minutes - Board of Directors

November 16, 2017 at 5:15 PM, Crater Lake Room, Administrative Building

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## **ATTENDANCE**

**Board Present:** Directors Harvey Tonn, Cindy Hauser, Steve Shafer, and Bill Leavens

**Board Absent:** John Dimick

**Staff Present:** Robert Horton, Stacy Maxwell, Mike Hussey, John Patterson, Dave Blakely, and Margie Calvert

**Staff Absent:** None

**Visitors Present:** Lorin Myers, Jeff Bancroft, and Brian Murdock

President Tonn called the meeting to order at 5:17 p.m. pursuant to ORS 192.640 and as advertised in the Mail Tribune dated November 9, 2017.

## **MINUTES**

Motion by Director Leavens to approve the minutes of the October 19, 2017 meeting. Motion carried unanimously.

## **FINANCIAL REVIEW**

Revenue for the month of October 2017 totaled \$ 47,512.

Expenditures for the month of October totaled \$967,323. Noteworthy expenditures included the quarterly dispatch payment to ECSO, ground ladder testing, and annual hose testing aside from the regular monthly expenditures.

Motion by Director Shafer to approve the Accounts Payable and the Revenue/Expenditure reports for October 2017. Motion carried unanimously.

CFO Maxwell explained that an accurate assessed value increase update will be delayed due to an error in the calculation of the Central Point Urban Renewal evaluation by the County.

## **PUBLIC COMMENT**

Chaplain Lorin Myers thanked the Board and District for sending him to the International Fire Chaplains Conference in Oklahoma City. Myers also thanked the District for inviting him to attend the True Colors training yesterday and he shared that while visiting the crews, a District patron brought them sweet rolls as appreciation for taking such good care of him and his wife during their time of need.

## **INFORMATION ITEMS**

### **FIRE CHIEF REPORT**

Fire Chief Horton shared there were a couple modifications to the agenda due to some procedural time-line issues.

Horton briefed the Board on the staff development True Colors training as well as his travels to meet several fire chiefs in Oregon and surrounding states. Horton also participated in a Mega Fires Conference in San Diego discussing major disasters.

Horton shared that he represents the ECSO CEO Board. There is a radio infrastructure plan for ECSO and the area with more information coming soon.

Horton shared that Jackson County Fire District 4 Fire Chief, Rod Edwards has announced that he will retire in January 2018. The D4 Board has begun working on a plan for a new chief.

Horton addressed the comment that was made in the media regarding the potential annexation possibility of Jacksonville. Horton has not been contacted by their commission.

#### **OPERATIONS**

Deputy Chief Hussey shared that in the 15/16 FY budget a Pierce Tender was ordered and it has finally come off the line. A delegation will go to Florida in January to give the final approval.

#### **FIRE AND LIFE SAFETY**

Deputy Chief Patterson shared that the District has helped with the work for marijuana coding and the OLCC regarding regulations on licensing of the extraction processes.

Patterson shared that Costco has opened and the District participated in 24 inspections, over 24 hours reviewing construction plans for all prevention systems, and spent over 19 hours of on sight inspections. The District will see tax revenue from Costco next year. Deputy Fire Marshal Northrop did a fantastic job working with Costco and they have given him high remarks.

#### **SUPPORT SERVICES**

Deputy Chief Patterson shared more regarding the RCC Classroom project. Three proposals were submitted and scored. The next step will be the publication of Intent to Award on the website and notification to the proposed agencies and proceed to the Board in December.

#### **TRAINING AND SAFETY**

Division Chief Blakely reported three consecutive months without injury and shared follow up information regarding the Cancer Symposium that six members attended.

Blakely shared that Guy Perrin talked about safety and stress recognition for those who need specialized help. Four members went to the Blue Card training in Arizona explaining the process that will continue in the District.

### **OLD BUSINESS**

#### **STRATEGIC PLANNING**

Fire Chief Horton updated the Board on the strategic planning session scheduled for November 29<sup>th</sup>. The morning community engagement session will involve over 33 key stakeholders. The afternoon session will include the Executive Team and the Board of Directors.

### **NEW BUSINESS**

#### **BUDGET COMMITTEE VACANCY**

Fire Chief Horton shared that Budget Committee Members Alison Chan and Ken Cummings three (3) year term expires in December 2017. Committee Member Chan is not interested in another term, leaving an opening and Committee Member Cummings would like to be considered for another term. After discussion, the Board has directed staff to advertise for the positions and consider all applications at the December meeting, remaining within Board policy. Committee Member Cummings email reply to Executive Assistant Calvert will automatically be considered as his application. All applications will be brought to the Board at the December meeting.

## **TOPICS FOLLOWING PREPARATION OF THE AGENDA**

None

## **GOOD OF THE ORDER**

Horton shared that Chaplain Myers has recertified as a Level 3 Chaplain Instructor.

Horton shared thank you letters that have arrived from the communities involved in the California fires. Deputy Chief Hussey shared that he also received two more today.

## **INDIVIDUAL BOARD MEMBER COMMENTS**

Cindy Hauser shared that Country Crossings has announced their line up for next year. Happy Thanksgiving and safe travels to everyone.

Steve Shafer shared that he would like to find a SDAO meeting in Arizona.

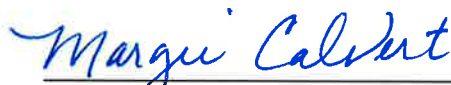
Bill Leavens wishes everyone a Happy Thanksgiving recognizing it is easier to be thankful for not being a part of some of the things that have recently happened.

Harvey Tonn asked the Board to let Margie know if you will be attending the SDAO Conference and the Awards Banquet will be at the end of January.

## **ADJOURNMENT**

Motion to adjourn at 6:08 p.m. by Director Hauser. Motion carried unanimously.

Submitted by,



Margie Calvert, Scribe

APPROVED BY:



Board of Directors