

# ***Jackson County Fire District 3***

Minutes - Board of Directors

April 18, 2019 at approximately 6:00 PM, Crater Lake Room, Administrative Building

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## **ATTENDANCE**

**Board Present:** Directors Harvey Tonn, Cindy Hauser, John Dimick, Steve Shafer, and Bill Leavens

**Board Absent:** None

**Staff Present:** Robert Horton, Mike Hussey, John Patterson, Stacy Maxwell, Justin Bates, and Margie Calvert

**Staff Absent:** Dave Blakely

**Visitors Present:** Lorin Myers, Tanea Browning, Jim and Sue Weiss, John Rachor

President Tonn called the meeting to order at 6:03 p.m. pursuant to ORS 192.640 and as advertised in the Mail Tribune dated April 11, 2019.

## **CITIZEN RECOGNITION**

Deputy Chief Hussey introduced District patrons Jim and Sue Weiss who received a letter of recognition from Fire Chief Horton and the District for their generous support and provision towards essential equipment, outfitting District Verified Responders with five AEDs.

## **MINUTES**

Motion by Director Hauser to approve the regular Board minutes dated March 21, 2019 as presented. Motion carried unanimously with President Tonn abstaining.

## **FINANCIAL REVIEW**

Revenue for the month of March totaled \$405,200. Significant revenue came from the SDIS longevity credit, current tax revenue, and a large portion from Rogue Community College for the RCC/FD3 Fire Science Center.

Expenditures for the month of March totaled \$1,009,000. Noteworthy expenditures were the cost for printing and mailing of the annual newsletter, training expenses, annual subscriptions, and routine expenses.

Motion by Director Shafer to approve the Accounts Payable and the Revenue/Expenditure reports for March 2019. Motion carried unanimously.

## **PUBLIC COMMENT**

None

## **INFORMATION ITEMS**

### **EXECUTIVE REPORT**

Fire Chief Horton shared that HB2620 regarding the ambulance service area has died and will no longer be discussed in the legislature, however the bill has offered area fire agencies the opportunity to share with elected state officials the challenges of how the ambulance service areas are determined. This has also offered good discussion between area fire agencies and Mercy Flights regarding the reasoning behind the fire service's support of the bill and to discover opportunities together on enhancing service delivery in the community.

Horton shared that the District has submitted for a grant to help in collaboration of a Local Emergency Planning Commission (LEPC). There is not a LEPC in Jackson County at this time.

The Scenic Fire Station community meeting will be at the Scenic Middle School Cafeteria on April 24<sup>th</sup> with doors opening at 5:30 pm and a presentation begins at 6:15 pm.

## **OPERATIONS**

Deputy Chief Hussey shared that the Operations department has attended many meetings preparing for the upcoming fire season focusing on the sustainability of the response to wildfire. Next month will be training for the smaller agencies.

## **TRAINING AND SAFETY**

Deputy Chief Hussey shared there has been a strong focus on incident management training reinforcing the incident management system of the District. The new language that has developed is being used through other agencies.

Hussey shared that last week JSCO hosted a one week statewide motor school certifying or recertifying motorcycle officers.

## **FIRE AND LIFE SAFETY**

Deputy Chief Patterson shared that the hazardous fuels clean up at the Expo is almost complete. The City of Central Point has taken over the July 4<sup>th</sup> firework display and has also committed to help maintain the greenway.

Patterson shared that there has been an increase in applications for a permit to build homes in the wildland urban interface.

Patterson shared the next Target Hazard Tour will be at Wren Ridge in the Agate Lake area. This will be similar to the Long Mountain THT. For informational purposes, Northwest Industrial Coatings known as Cerakote is working on an 80,000 square foot expansion. There is a very good partnership between the agencies.

Patterson shared that the Governor's Fire Policy Council met last week and has developed a task force specific to agricultural exempt buildings that are transitioning into marijuana facilities. The task force will look into best practices for fire departments to protect the facilities and determining accurate codes. This task force is designed to include farmers, planners, building departments, and the marijuana industry along with the fire services.

Patterson shared that a smoke alarm campaign will take place this Saturday in Central Point, White City, and Eagle Point. The State Fire Marshal's office has given a grant to the District for 75 smoke alarms; 436 have been purchased with FD3 funds. 336 smoke alarms were installed in conjunction with the Red Cross and 847 smoke alarms have been installed by FL&S and crews since July 1, 2018.

## **STRATEGIC SERVICES**

Deputy Chief Bates shared he attended a conference at BLM in Medford and saw good collaboration of different agencies regarding wildfire. There is a great push now for collaboration.

Bates shared the card access system has been completed in the Administration building, White City station and warehouse.

Bates shared that Facilities Logistics Manager Dusty Hoffman will be retiring in June. The position is now open and a process is in place. There will be some overlap to help the new person transition.

## **CONSTRUCTION PROJECTS**

Deputy Chief Patterson shared the District is at the legal process of changing ownership, property boundaries for the Rock Way extension. The RFP for construction opens April 30<sup>th</sup> and a recommendation will be brought to the June 20<sup>th</sup> Board of Directors meeting.

## **OLD BUSINESS**

**NONE**

**NEW BUSINESS**

NONE

**TOPICS FOLLOWING PREPARATION OF THE AGENDA**

NONE

**GOOD OF THE ORDER**

Chief Horton shared a thank you card to the Fire District from the very first RCC class that met in the new RCC/FD3 Fire Science Center.

Chief Horton shared that the Central Point crew led by Firefighter Mark Tomasello hosted an Easter egg decorating event coordinating with residents at an assisted living facility.

Chief Horton also thanked CAO Stacy Maxwell and assistants Margie Calvert and Heather Sears for their hard work on the Budget Document.

**INDIVIDUAL BOARD MEMBER COMMENTS**

Cindy Hauser said that JD, her training dog, will be transferred to Portland or Seattle due to stress.

Steve Shafer stated he saw the news article about the Easter egg coloring and it was great.

Bill Leavens is excited about the RCC/FD3 building and the White City RCC expansions.

Harvey Tonn will be awarding scholarships from the Crater Foundation with two from FD3. About four students are interested in fire science.

**ADJOURNMENT**

Motion to adjourn at 7:01 p.m. by Director Dimick. Motion carried unanimously.

Submitted by,

  
Margie Calvert, Scribe

APPROVED BY:

  
Board of Directors