

Jackson County Fire District 3

Minutes - Board of Directors

March 21, 2019 at 5:15 PM, Crater Lake Room, Administrative Building

ATTENDANCE

Board Present: Directors Cindy Hauser, John Dimick, Steve Shafer, and Bill Leavens arrived after roll call.

Board Absent: Harvey Tonn

Staff Present: Robert Horton, Mike Hussey, John Patterson, Stacy Maxwell, Dave Blakely, Justin Bates, and Margie Calvert

Staff Absent: None

Visitors Present: Jordan Bates, Lorin Myers, Tanea Browning, Weston Browning, Cody Clark, TJ Lockwood, Chris Harper, and Joshua Brite

Vice President Hauser called the meeting to order at 5:15 p.m. pursuant to ORS 192.640 and as advertised in the Mail Tribune dated March 14, 2019.

MINUTES

Motion by Director Dimick to approve the regular Board minutes dated February 21, 2019 as presented. Motion carried unanimously.

FINANCIAL REVIEW

Revenue for the month of February totaled \$126,569. Significant portions came from current taxes.

Expenditures for the month of February totaled \$1,111,800. Noteworthy expenditures were repairs to the Dodge Bridge HVAC system and the completion of the seismic rehabilitation grant projects.

Motion by Director Dimick to approve the Accounts Payable and the Revenue/Expenditure reports for February 2019. Motion carried unanimously.

PUBLIC COMMENT

None

INFORMATION ITEMS

EXECUTIVE REPORT

Fire Chief Horton shared some of the legislative updates. Ambulance (ASA) legislation continues to move forward and the area fire chiefs will meet with the Mercy Flights leadership as the Counties ASA contract will be up for renewal this year; this bill could possibly impact the renewal.

Horton shared that he and Chief Bates are participating in the formation of a Local Emergency Planning Commission (LEPC) program that is established under the EPA federal right to know regarding the businesses in the community that are considered high hazard industries. Jackson County has 71 businesses that house or create hazardous substances. Funding is available for a LEPC formation that partners with agencies and businesses to create an emergency plan in the event of the release of hazardous substances. Jackson County does not currently have a LEPC.

Horton shared that the ECSO Board has voted to enter with the county asking to the County to back a general obligation bond and hopefully move forward updating the radio infrastructure. ECSO's CEO Margie Moulin will be meeting with County Administrator Danny Jordan in the near future to discuss this possibility.

Horton shared that the District is planning a community meeting April 24th at Scenic Middle School to share the vision and plans of the new fire station.

OPERATIONS

Deputy Chief Hussey shared that the snowfall has not increased the call volume of the District, however the District has already responded to a few escaped burns due to last year's fuels still being on the ground.

Hussey shared there are now 17 people enrolled in the Verified Responder program and today the District received a \$5,000 donation towards AEDs from a private citizen.

TRAINING AND SAFETY

Division Chief Blakely shared that the District completed the Engineer recertification process for approximately 25 members who are currently Engineers or Acting Engineers. This occurs every two-years.

Blakely shared that District members have been very busy attending outside conferences.

FIRE AND LIFE SAFETY

Deputy Chief Patterson shared that the newsletter was mailed and we have received positive feedback with the content being predominately community minded. Thank you to Chief Horton for his redirection and efforts.

Patterson shared a map that showed the footprint of the Expo Pond Hazardous fuels removal. Patterson shared that the City of Central Point has taken over the sponsorship of the Fourth of July Red, White and Boom fireworks display. The City was required to submit an application for a public fireworks display that offered the opportunity for the District to widen the fallout safety zone and require fuels mitigation work.

Patterson shared the February recap for the Fire and Life Safety department stating that there were a few significant fires in February that were investigated along with the inspections and smoke alarm installations. There will be another smoke alarm campaign in May in partnership with the Red Cross.

Patterson shared that the April Target Hazard Tour will be at the Cascade Wood Products.

STRATEGIC SERVICES

Deputy Chief Bates shared that the card access system has been ordered and will begin work in the next week. The new identification cards will be created by support staff and distributed to members.

Bates shared an update on the surplus engine sharing that Illinois Valley expressed an interest for \$1,000. The engine has since been advertised in the Western Fire Chief's Daily Dispatch that is seen throughout Washington, Oregon, and California.

Bates shared information about a partnership the District is working on regarding falls. In 2018 the District had 905 calls for some type of fall with 520 of those being transported to a hospital. Howard and Sharon Johnson head up the organization Rebuilding Together Rogue Valley. By referral, they go to homes to evaluate for risk of falls using national standards. They have resources available to help hire contractors who will install necessary hardware. This partnership will involve the crews who enter homes and see the need for this assistance.

CONSTRUCTION PROJECTS

Deputy Chief Patterson shared that the RCC/FD3 Fire Science Center will be completed after the landscaping and a couple of small things are finished inside the building.

Patterson shared the exhaust system at the Central Point station is completed and the Eagle Point station will begin soon. These were a budgeted projects.

Patterson shared the renderings of the Scenic Fire station. Patterson shared that Scenic Avenue will be dramatically improved in front of the middle school. The District will pay for the improvements in front of the fire station and the property in front of the Scenic Middle school and in turn will receive

system development credits. The improvements on the north side of the station will be funded by the City of Central Point and the Rock Way extension will be also be offset by some of the system development credits. The District is in partnership with school District 6, the Housing Authority, and the City of Central Point. The District plans to submit for permits and RFP's at the same time in early April. There will be a mandatory pre-bid meeting for all those who intend on submitting an RFP. The goal is still to open the station mid-Spring of 2020.

OLD BUSINESS

NONE

NEW BUSINESS

FIRE DISTRICT 3 ANNUAL REPORT

Fire Chief Horton reviewed the 2018 Annual Report. Horton thanked staff for their help and he has presented the report to the Eagle Point and Central Point City Councils and will meet with Gold Hill in April. Each city has an annual snapshot regarding their specific city as well as the District as a whole.

Lorin Myers asked to publically share that he was in attendance at the Eagle Point City Council meeting with Chief Horton and wanted the Board of Directors to know how proud he was of the District stating that every council member had commented that this annual report surpasses any that they have ever seen.

WAGE AND BENEFIT COMMITTEE

Directors Hauser and Leavens were appointed to the wage and benefit committee to review non-wages and benefits. Executive Assistant Calvert will arrange an appointment.

TOPICS FOLLOWING PREPARATION OF THE AGENDA

Chief Horton shared that he has been approached by a School District 6 Board member asking that as a community stake holder, if he would be willing to be a signer in support of their upcoming school bond that is an extension of their current bond that will be expiring. This would be in support as a member of Fire District 3. Horton would like to know if the Board of Directors would be in support of this action. Director Leavens said he supports the bond but would be neutral to this decision for the Chief to be a signer. Directors Hauser, Dimick, and Shafer are in support of the Chief as a signer.

GOOD OF THE ORDER

Chief Horton shared there was great support at the badge pinning ceremony for Deputy Chief Bates.

INDIVIDUAL BOARD MEMBER COMMENTS

Steve Shafer stated the annual report was really good and the newsletter was excellent.

Bill Leavens shared that he talked to Julie Brown with RVTD sharing that they are in the design phase to connect Foothills with Atlantic which would eliminate the Kershaw Road issues and the possibility of a roundabout at that intersection. This might be something the Fire District would like to discuss with Gary Leaming for possible input due to the large size of the roundabout. Leavens also shared that Hwy 62 will be open in a week or so. Leavens also had the opportunity to witness an emergency response when a friend had a mild stroke. Leavens stated this was eye opening to see what happens in an emergency response and was extremely impressed with the professionalism and how fast everyone was there.

John Dimick commented that he has two large piles that need to be burnt but he is leery about fire at this time.

Cindy Hauser apologized that she wasn't able to be attend the ceremony on Tuesday and welcomed Chief Bates.

ADJOURNMENT

Motion to adjourn at 6:09 p.m. by Director Shafer. Motion carried unanimously.

Submitted by,

Margie Calvert
Margie Calvert, Scribe

APPROVED BY:

[Signature]
Board of Directors